

**UALC Professional Development Meeting
Tuesday, December 4, 2007; Noon-2:00 p.m.**

Spencer S. Eccles Health Sciences Library, History of Medicine Room

Attending:

In-person:

Rama Chamberlin – UVSC

Erminia Chao – BYU-Lee

Melanie Egbert – SLCC

Colleen Eggett – USLD

Jeanne Le Ber – UofU Eccles

Nancy Lombardo – UofU Eccles

Pamela Martin – USU

Denise Reid - CEU

Kory Staheli – BYU-Law

Linda Stephenson – UofU Law

Via Skype conference call:

Linda Jones – Dixie

Scott Lanning – SUU

Agenda:

1. **Introductions** were made; the committee has excellent representation from the academic library. It's great to have Kory as our UALC Council director liaison.
2. **Committee charge reviewed.** See the UALC Strategic Directions document (#4: Develop 21st Century Library employees).

4.1 Mentor, nurture, and instill leadership through coordinated efforts.

Our interpretation led to a discussion about identifying leadership institutes or training opportunities (e.g. Ghost Ranch; Information Literacy Immersion; Snowbird Leadership Institute). We are not at the point where we can identify a budget but will do so as we determine our direction for "events." We will establish a "Google" calendar on the UALC home page that will encourage committee members to list training/professional opportunities.

4.2 Reinstate the UALC staff-sharing program.

The committee will identify if there is interest in this program through the needs assessment (see Agenda item #3). We will create a form for the exchange program; this form will be signed by library directors and state the purpose of the program and outline reimbursement.

4.3 Cultivate new librarians.

The deadline for the Laura Bush 21st Century Librarian Program is December 17, 2007. There will be another opportunity to apply in 2008. Colleen encouraged the group to consider applying. At this point we should determine the feasibility of applying.

4.4 Sponsor opportunities to discuss emerging trends in librarianship.

Following the UALC PD needs assessment, the committee will brainstorm ideas for a program. There was sentiment to have one major event and bring in a person with a national reputation to do a keynote address on a topic of interest (social networking [Web 2.0] tools were mentioned) and structure an afternoon of hands on activities

related to the keynote address.

Randy Olson (BYU Library director) suggested we look at James L. Mullins, Dean of Libraries at Purdue.

3. **Needs Assessment:** The committee will develop a short Survey Monkey needs assessment (the last one was done in 2002). The needs assessment questions will be developed in the context of the committee charges. Once the survey is developed, we will ask Library Directors to send out the survey link to their staff and librarians in order to maximize responses.
4. **UALC PD calendar:** The committee was supportive of having a link to a calendar on the UALC home page that lists PD opportunities throughout the state.
5. **Update the committee Web page:** We discussed the current Web page and noted that it is very out of date. We will work with Ann Marie Breznay to make current. At the very least indicate current committee members and remove the links that go nowhere.
6. **Committee sustainability:**
After discussion, we agreed that the chair position should rotate between institution representatives; similar to the UALC Council chair rotation. Kory did note that the chair is a two year position, and is appointed and approved by the Council. Jeanne assured committee members that being chair is doable for anyone and that members are supportive of one another.
7. **Potential program speakers, ideas:**
James L. Mullins (suggested by Randy Olson)
[Mullins is Dean of Libraries at Purdue] – and brainstorm other ideas for UALC professional development (what; how; when...).

Scott suggested Second Life; MySpace and social networking tools; Linda Jones suggested someone she heard recently at the California Library Association meeting who spoke on Twitter, Flickr and Blogging. And Pam had heard an ALA speaker she would recommend.

Pam suggested that we could have a program that follows up on the work that was done at the recent retreats held by the larger academic institutions (USU, BYU and UU). Identify the themes, capture the opportunities and develop a venue for putting ideas into action.

8. **Committee meetings:** We decided to meet monthly on **Tuesday afternoons** and hold hybrid meetings (in-person and via Skype/SkypeOut conference call).
Time: 1-2:00 p.m.
Meeting dates:
Jan 15
Feb 12
March 11
9. **Tasks and assignments-- reports due at the January 15 meeting:**
- a. **Jeanne, Kory and Erminia** will develop a short 5-6 question needs assessment. Questions will be shared with the group as a test of question validity, then edited and revised. **Deadline:** January 15.
 - b. **Pam** will work with Ann Marie Breznay, UALC Web Master (annmarie.breznay@utah.edu; 801- 581-3852), to get a calendar in place on the on the website. The calendar will link professional development and training opportunities and will be kept up-to-date by UALC PD committee members; members will be sent a reminder once-a-month to update the calendar.
 - c. **Linda Jones** will review the UALC PD web pages and work with Ann Marie to ensure that the committee list is current and that all links go somewhere. Linda will also get the “Breeze” tutorials linked under the College/ Universities panel (Database Tutorials) and Community panel (Pioneer Database Tutorials). [Just want this to be more prominent.]
 - d. **Colleen and Nancy** will investigate the IMLS Laura Bush 21st Century Librarian Program and reports on the feasibility of submitting a grant. This may also look like a Ghost Ranch or Snowbird leadership Institute.
 - e. **Linda Stephenson and Rama** will create a form for the UALC staff sharing program, and provide input on what this program may look like and how it might work.
 - f. **Jeanne** will develop a rotation list of institutions for the rotating UALC PD chair position which addresses committee sustainability.
10. **Much thanks to the committee members for their enthusiasm and input and for taking on assignments and tasks. We have a great start at making a difference for Professional Opportunities for our colleagues.**